



## Clark College

### Board of Trustees Regular Meeting

Wednesday, February 24, 2021 at 5:00pm

Via Zoom

Zoom Link: [Here](#)

Meeting ID: 852 0789 0490

Password: 810077

Call In: (253) 215-8782

# Board of Trustees Regular Meeting Packet

## Wednesday, February 24 at 5:00pm via Zoom

- I. Call to Order/Agenda Review - Chair Strong**
- II. Action Items/Consent Agenda – Chair Strong**
  - A. #1 – January 27, 2021 Regular Board Meeting Minutes
  - B. #2 – February 9, 2021 Special Board Meeting Minutes
- III. Constituent Reports**
  - A. ASCC – Josiah Joner
  - B. AHE – Suzanne Southerland
  - C. WPEA – Sarah Thorsen
  - D. Foundation – Lisa Gibert
- IV. Faculty Presentation – Dr. Sachi Horback, Vice President of Instruction and Justin Allen, Adjunct Faculty Transitional Studies, English**
- V. Reports from Board Members – Chair Strong**
- VI. President’s Report – President Edwards**
- VII. Public Comment – Chair Strong**

Public comment will be limited to two minutes each.
- VIII. Next Meeting**

The next regular meeting of the Board of Trustees is currently scheduled for Wednesday, March 10, 2021 at 5pm via Zoom.
- IX. Executive Session – Chair Strong**

An Executive Session may be held for any allowable topic under the Open Public Meetings Act.
- X. Adjournment – Chair Strong**

Clark College  
Minutes of the Regular Meeting of the Board of Trustees  
January 27, 2021  
Via Zoom

**In Attendance**

Rekah Strong, Chair  
Jeanne Bennett, Vice Chair  
Jane Jacobsen, Trustee  
Cristhian Canseco Juarez, Trustee  
Paul Speer, Trustee

**Administrators**

Dr. Karin Edwards, President  
Dr. Michele Cruse, Interim Vice President of Student Services  
Dr. Sachi Horback, Vice President of Instruction  
Kelly Love, Chief Communications Officer  
Darcy Rourk, Interim Vice President of Human Resources  
Sabra Sand, Interim Vice President of Administrative Services  
Valerie Moreno, Chief Information Officer  
Rashida Willard, Vice President of Diversity, Equity and Inclusion

**Others**

Tsering Cornell, Assistant Attorney General  
Suzanne Southerland, AHE President  
Angela Dawson, WPEA Steward  
Josiah Joner, ASCC President  
Lisa Gibert, CEO, Clark College Foundation  
Stephanie Weldy, Recorder

**I. Call to Order/Agenda Review**

Chair Strong called the meeting to order at 5:00pm.

**II. Action Items**

- A. #1 – December 9, 2020 Board Meeting Minutes
- B. #2 – C-Tran Easement Proposal

**MOTION:** Trustee Jacobsen made a motion to approve Agenda Items II A-B. Trustee Bennett seconded the motion and Agenda Items II A-B unanimously passed.

**III. Constituent Reports**

**A. ASCC**

President Joner gave an update on ASCC and highlighted some new events and activities that took place over fall quarter. President Joner shared that there is a new ASCC Canvas page with resources listed for students. President Joner shared that ASCC has hosted “Snack and Chats” via

Zoom, a Winter Involvement event, and that a mailer was sent out to current students with a calendar of events, a list of resources as well as the success of the Penguin Pantry. President Joner shared that he was able to testify at the Washington State Senate regarding Senate Bill 5194. He shared that he was able to participate in the recording for the State of the College address that will be streamed tomorrow. The Trustees shared their appreciation for President Joner's enthusiasm and the effort he is putting into the student engagement process. The Trustees discussed the challenges incoming high school students have had pertaining to remote learning and the way in which ASCC leadership is paving the way. The Trustees inquired about the Penguin Pantry and food insecurity needs; President Joner shared that there were 132 served at yesterday's Penguin Pantry distribution.

**B. AHE**

Suzanne Southerland shared a survey from faculty regarding challenges they are facing in remote operations. Ms. Southerland stated the significance of House Bill 5194 and House Bill 5227. Ms. Southerland shared the results of a faculty survey she conducted.

**C. WPEA**

Becky Lindsay read a WPEA report discussing that training is provided to help overcome barriers pertaining to Outlook and ctLink. Ms. Lindsay reported that WPEA has met in Labor/Management meetings to address and resolve staff workload issues. She shared that the Classified Staff met with President Edwards via Zoom on January 13, 2021. Ms. Lindsay reported that WPEA has a new representative, Frank Prochaska.

**D. Foundation**

CEO Gibert highlighted that fundraising dollars are down from previous years. She shared that there has been consistent financial support for the Penguin Pantry, student scholarship and the Veteran's Center. CEO Gibert shared that there has been a shift in major gifts and donations/funding has been directed to planned giving. Gibert shared that the Foundation looks forward to raising funds to help with equity initiatives. She shared that development of the Boshma Farms property and campus is underway. CEO Gibert also shared an update on High Tech and a new facility (charter high school) opening in Clark County.

**IV. Classified Staff Presentation – Val Moreno, Chief Information & Security Officer and Das Gupta, IT Director**

Val Moreno introduced Das Gupta, to give a PowerPoint presentation on COVID-19, *A Race for IT to Bridge the Gap*. The presentation focused on moving to remote operations, social distancing, logistical gaps, services gaps, business continuity, equal access (internet, virtual private network and distribution of laptops). The presentation also highlighted moving students online through Canvas with a 24/7/365 business model and equipping staff to work remotely. The presentation focused on the logistics of the hybrid classroom with smart podiums, microphones and cameras, synchronizing online and application integrations. The presentation reviewed online forms created, including a COVID-19 health screen (documenting who is on campus), surveys and online order forms. The presentation highlighted external partnerships, such as Google, Edmonds College, Lyft, PCC, Amazon and Clackamas Community College. Collaboration with internal partners, library, facilities, DSS, Security, Student Center and Instruction. The presentation reviewed the Tech Hubs created and barriers that currently exist. The Trustees thanked Mr. Gupta and the IT team on how quickly they were able to support the demands COVID presented. Trustee Speer shared that moving forward, it may be helpful to develop analytics to support faculty that provided insight into student engagement

within the hybrid model and highlighted the importance of security. Trustee Canseco shared that from an equity lens, it would be interesting to see what improvements can be made moving forward to improve the experience.

**V. Reports from Board Members**

Chair Strong shared that she participated in the legislative meetings in partnership with Dr. Edwards, WSUV and President Joner. Chair Strong shared that she participated in a Foundation BOD/BOT meeting. Chair Strong shared that she participated in the ACT Conferences.

Trustee Bennett shared her appreciation for the work Clark faculty, staff and administration have done over the course of the year despite the many challenges and barriers that COVID presented.

Trustee Jacobsen shared that she continues to meet with Dr. Edwards on a monthly basis and connects 1:1 with other Trustees to stay engaged. Trustee Jacobsen shared that she is looking forward to the Equity conference in February as well as the State of the College and State of the Student's tomorrow.

Trustee Speer shared that he has met with Dr. Edwards and a network opportunity with another local CEO. Trustee Speer shared that he has focused on board capacity and capability growth. He shared that he has been able to participate in ACT and ACCT conferences. Trustee Speer shared a highlight from the state level regarding subcommittee pertaining to the trustee selection and recruitment process. Trustee Speer shared that he attended the Nursing Pinning Ceremony and expressed appreciation for the students. He gave kudos to Tosha Big Eagle who was awarded as the Clark Transforming Lives recipient. Trustee Speer shared that he participated in the Social Equity Committee and State Diversity, Equity and Inclusion Committee. Trustee Speer shared that he also participated in a Presidential Conversation event in partnership with the Foundation.

Trustee Canseco Juarez shared appreciation to Trustee Speer and Ms. Weldy for his onboarding. Trustee Canseco Juarez shared that he met with Dalila Paredes regarding the MESA program, attended the 2020-2021 Legislative Outlook hosted by the Chamber, a "Trustee Tuesday" event with a focus on the Carver Model and met with Danielle Plesser regarding the tenure process and one-on-one meetings with the Trustees and Executive Cabinet. Trustee Canseco Juarez shared that he attended the ACT New Trustee Orientation and attended the ACT Winter Conference.

**VI. President's Report – President Edwards**

**A. President's Updates**

President Edwards highlighted college grant activity (VA, \$500k), funding from the State Board for programs disrupted by COVID (culinary, mechatronics). President Edwards shared that the college did not receive funding for the Summer Running Start Pilot Program; however, if it is successful with the other colleges, the intent is for it to be rolled out to other community colleges. President Edwards shared a student survey and data, including a follow up COVID survey regarding student success measures (survey was conducted during spring 2020 and fall 2020).

**B. Budget Update – Sabra Sand, Interim Vice President of Administrative Services**

Ms. Sand gave a budget update to the Board, which included how funds are recorded at the time of registration rather than enrollment. Ms. Sand shared that Clark will be \$2.3 under budget. She shared that Clark has received \$1.3 million in CARES funding as an allocation from the State

Board with a budget gap of \$1 million. Ms. Sand shared that there is additional CARES funding of \$2.6 million in student funding (including tuition) and \$7.7 million in institutional funding. Ms. Sand shared that the Executive Cabinet is looking at redesigning the budget process and will be able to provide more details to the Board next month. Ms. Sand shared that the Governor released his budget in December and has proposed cuts with an expectation for a response from the House and Senate in March 2021.

**C. Enrollment Update – Dr. Michele Cruse, Interim Vice President of Student Affairs**

Dr. Michele Cruse shared a Winter Term Enrollment update with the Board.

**VII. Public Comment**

The following individuals shared a public comment: Robert Weston (via email that was read by Kelly Love).

**VIII. Next Meeting**

The next regular meeting of the Board of Trustees is currently scheduled for Wednesday, February 24, 2021 at 5:00pm via Zoom.

**IX. Executive Session**

The Board did not go into executive session.

**X. Adjournment**

There being no further business, the meeting adjourned at 7:31pm.

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Rekah Strong, Chair

Stephanie Weldy  
Recorder  
Date: January 27, 2021

Clark College  
Board of Trustees Special Meeting  
Tuesday, February 9, 2021  
Via Zoom

**In Attendance**

Rekah Strong, Chair  
Jeanne Bennett, Vice Chair  
Jane Jacobsen, Trustee  
Cristhian Canseco Juarez, Trustee  
Paul Speer, Trustee

**Absent**

None

**Administrators**

Dr. Karin Edwards, President  
Rashida Willard, Vice President of Diversity, Equity and Inclusion

**Others**

Tsering Cornell, Assistant Attorney General  
Stephanie Weldy, Recorder

**I. Call to Order/Agenda Review**

Chair Strong called the meeting to order at 2:07pm.

**II. Introductions**

Chair Strong introduced the Board of Trustees and provided an opportunity for additional attendees to introduce themselves.

**III. Audience Statements**

No audience statements at this time.

**IV. Equity Training**

Ms. Willard presented a PowerPoint on Critical Race Theory (CRT). The presentation highlighted the background and context of Critical Race Theory, tenets of the theory, and critique of the theory. The presentation highlighted ways in which racism is embedded in political, social and economic structures, racism is invisible and difficult to address unless it is named, racism is ingrained in the environment through curriculum, policies and climate; unchecked racism can lend itself to an unwelcoming environment. The presentation highlighted the definition of individual racism and systemic racism, colorblindness, color-evasiveness. The presentation highlighted the unique voices of BIPOC individuals who have been excluded from the conversation and have the power to tell their story, written word versus storytelling and counter-storytelling. The presentation focused on intersectionality and the theoretical framework which creates identities that might combine to create unique modes of discrimination. The presentation highlighted the definition of interest convergence

(the concept that when the needs and interests of white people and people of color come together, only then will racial equity advance). The presentation explored what a commitment to social justice entails, strategies for disruption (name, understand and know), privilege, social location and the way in which those impact individuals and how they show up in the world as well as burdens and privileges. The presentation explored the Big 10+ identities of systemically dominant group members as well as systemically non-dominant group members. The presentation ended with a focus on anti-racism, definitions and interpretations of what anti-racists means and anti-racism strategies.

The Board of Trustees shared their commitment to equity work from an institutional level as well as personal learning opportunities and a desire to continue engaging in this work. The Board shared their personal experiences, including things they have witnessed from a historical perspective, and reinstated their commitment to the work of anti-racism and equity.

V. **Next Meeting**

The next regular meeting of the Board of Trustees is scheduled for Wednesday, February 24, 2020 at 5pm via Zoom.

VI. **Adjournment**

There being no further business, the meeting adjourned 4:07pm.

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Rekah Strong, Chair

Stephanie Weldy  
Recorder  
Date: February 9, 2020

**ASCC STUDENT GOVERNMENT  
BOARD OF TRUSTEES REPORT  
January 2021**

**Academic Excellence**

Facilitate student learning by providing the conditions for intellectual growth through scholarship, discovery, application, creativity, and critical thinking.

- Increase completion rates.
- Improve student learning.

*Progress*

- Executive Assistant Phelps and other ASCC leaders have continued work on the ASCC Clark College Resources and Opportunities Canvas page (185 members) and weekly ASCC videos found on the Clark College YouTube channel (274 views)
- The ASCC met with Washington State University Vancouver and Lower Columbia College student leaders to discuss possible ways the colleges can collaborate for the rest of 2021 academic year. The group hopes to implement two activity weeks:
  - Mental Health: The three colleges hope to dedicate a week focused on mental health for students by hosting speakers, events, and sending items to students.
  - Sustainability: Focused on Earth Day, the colleges hope to dedicate a week to events and activities focused on sustainability. The group also discussed the possibility of hosting an Earth Day art or poetry challenge.

**Social Equity**

Facilitate student learning by providing the conditions that improve educational outcomes and eliminate systemic disparities among all groups.

- Eliminate racial disparities in educational outcomes.
- Improve intercultural and multicultural competencies among students and employees (including educational opportunities and institutionalizing hiring and retention practices that challenge systems of power, privilege, and inequity).

*Progress*

- President Joner participated in the Discovering College Confidence student panel. The event provided incoming high school students of color with college success tips and student perspectives and experiences to help better prepare them for college life and academics.
- Several ASCC members participated in the WA-SEN Olympia Days summit with other students across colleges and universities in Washington State.
- President Joner and Vice President Davidson participated in several February 11 legislative meetings through WA-SEN with local state legislators.
- President Joner has continued support with Communities for Our Colleges and its supported bill, SB 5194.

## **Economic Vitality**

Facilitate student learning by providing programs, services, and conditions that improve the economic well-being of the students, college, and community.

- Ensure graduates are employed in livable wage jobs either directly after professional/technical program or after successful transfer to four-year institution.
- Reduce the cost of education.
- Align program offerings with regional workforce needs to include technical and work-readiness skills.

### *Progress*

- Finance Director Sukles received all but one S&A Fee budget request by annual February 5 deadline. The committee is finalizing student membership and will then begin orientation, budget review, and determining initial allocation.
- The S&A Fee Committee remains in a good position for a smooth S&A fee approval process.

## **Environmental Integrity**

Facilitate student learning by providing the conditions that continually improve the college's physical, virtual, and social environment.

- Develop and improve sustainable environmental, physical, virtual, and social college systems.

### *Progress*

- Vice President Davidson has continued chairing the Constitution and Bylaws committee which is reviewing proposed changes for presentation to students by the end of winter quarter.
- Club Coordinator Smook currently is supporting five chartered clubs: 2020 Visionaries, Addiction Counseling Education Students (ACES), Christ's Club, Japanese Club, and Students for Life.
- Vice President Davidson has placed students on 19 of the 23 active committees. Two additional students are about to be placed and six new students have applied and will be interviewed and placed.
- The ASCC met with the Executive Cabinet on Tuesday, February 16 for a check-in.
- Tuesday, January 26<sup>th</sup> Penguin Pantry distribution served 130 students with Civics and Sustainability Director Boys' support.
- Next Penguin Pantry distributions for Winter Quarter: February 23 and March 9.

# WPEA/UFCW Local 365, Clark College Unit

*Board Report for February 2021*

## MEETINGS

WPEA Steward meeting on Mondays 12:00 PM

WPEA members meetings on the third Thursday evening of the month

WPEA monthly conversation with Dr. Karin Edwards on Mar. 10, 2021

Labor/Management Communications Committee Meeting on Mar. 17, 2021

## COMMUNICATION

Current contact for campus stewards:

### Co-Chief Shop Stewards

**Sarah Thorsen** 360-992-2075

**Chris Layfield** 360-992-2933

### Communications Officer

**David Sims** 360-992-2132

### Shop Stewards

**Courtney Braddock** 360-992-2196

**Josh Chambers** MS: FST034

**Angela Dawson** 360-992-2515

**Becky Lindsay** 360-992-2575

**Danielle Plessner** 360-992-2273

**Crystal Rowe** MS: FST034

## WPEA Classified Staff News:

- The Clark College WPEA would like the Board of Trustees to know that we appreciate having the opportunity to speak with you on important matters.
- WPEA has met in Labor/Management meetings to address and resolve staff workload issues and those meetings have been positive and productive. These conversations are ongoing.
- WPEA welcomes our new college Employee & Labor Relations Manager, Yaju Dharmarajah. Yaju has started to work on processes sorely needed in HR ahead of the final selection of a new Vice President of Human Resources. WPEA is looking forward to a productive relationship.
- In reference to the selection of our new VP of HR, the WPEA is pleased to have several of our stewards, as well as many of our members, participating in the hiring process of the new Executive Cabinet position. This is an important position to the Union as well as

the college, and we are hopeful that the successful candidate will work with the WPEA in achieving mutually beneficial outcomes for Clark College and our classified staff.

- Due to a negotiated agreement between Clark College and the WPEA, there will be upcoming training facilitated by PERC (Public Employment Relations Commission) for members of our Executive Cabinet and potentially all supervisors at Clark College. This training is currently scheduled for March 5<sup>th</sup> 9a -10:30a and March 10<sup>th</sup> 11a – 12:30p. We are looking forward to the benefits this training will provide to the College.

## **Clark College Foundation Board of Trustees Report February 2021**

The following represents aspects of the Foundation that directly relate to the institutional goals of Clark College.

### **1. Improve Student Success**

As asked in last month's trustee's meeting, the following is an update on statistics regarding scholarship applications and award success. For this fiscal year, 702 applications were started of which 22 were started the day of or day before the deadline. The completion rate of 49.7% or 349 completed/submitted applications were reviewed for funding. Although not a glowing completion rate, it is comparable to what other colleges report. Students must receive multiple reminders leading up to the deadline.

Of the 349 submitted applications, 89% of the students received some sort of funding. This result is higher than normal as some of the fall process money was utilized to help students during the pandemic response. The goal was to help Clark with recruiting and retaining efforts given all the challenges and uncertainty students were facing.

CCF also continues to work with college leadership to identify emerging priorities that support the strategic pillars of Dr. Edwards. Staff is starting to formulate ideas on how the foundation will raise significant funds to support diversity, equity, inclusion, and social justice initiatives and programming at the college. Many of these concepts and programs fall under the umbrella of Guided Pathways. To this extent, the foundation has raised nearly \$1 Million since the beginning of the campaign to support Guided Pathways efforts - many of them focused on students whose opportunities have been limited because of traditional barriers. Direct support for the Office of Diversity, Equity, and Inclusion has also been secured to further the important work of this critical area at the college. We continue to look for opportunities to continue this support. To date, nearly \$29 Million has been secured in contributions and verbal commitments supporting Clark's \$35 Million Promising Pathways campaign

### **2. Achieve Financial Stability**

During this challenging budget time for the campus, Clark College Foundation works to secure both unrestricted and restricted dollars to help support ongoing programming and projects. These funds are in addition to scholarships. They are dollars that can and often are used to offset budget challenges within the various departments and units on campus - including faculty training, equipment, program support, etc. Since the beginning of the Promising Pathways campaign, the foundation has secured more than \$5 Million in these funds to assist to support the financial stability of the college.

CCF is also pleased to support Clark College in working alongside the City of Ridgefield to extend Pioneer Street to the south entrance of campus. This extension has been made possible by a federal grant received by the city for this purpose. The grant will extend Pioneer and build the roundabout entrance to Clark College at Boschma Farms and a critical connection to Union Ridge Parkway. Shortly, the college will be asked to consider aesthetic compliments to the roundabout to the extent this gateway will include campus signage.

### **3. Improve Campus Climate**

CCF recently had the opportunity to join forces with the college communications and marketing department to regroup and redesign the original State of the College Address originally scheduled to go out to the public in the latter part of January. The Foundation was honored and pleased to be asked to assist in this critically important effort. The Foundation brings considerable expertise and resources in video production and public presentation, along with the college's skills and talent in this area. Together the State of the College address is approachable yet strong in delivering the important messages that Dr. Edwards needed to be share. Final edits are being made to the finished product and we are awaiting word on when the broadcast will be rescheduled.

### **4. Expand and Deepen Community Engagement**

In addition to the State of the College address, which is an invaluable tool for reaching out to the public, the foundation continues to utilize the Presidential Conversations to connect Dr. Edwards with various community leaders. This program has not only to help to make the connections, but it has also resulted in developing new relationships that we believe will result in support for the college within the near future. Due to constraints on the President's time, the conversations are being limited to a degree between now and the end of the fiscal year.

Respectfully submitted,

Lisa Gibert, CEO  
Clark College Foundation  
February 17, 2021

Attachments:  
Committed Gifts Report  
Development Dashboard  
Financial Dashboard

## Clark College Foundation Campaign with Grant Awards

**Committed Gifts Report**

By Campaign Initiative

July 1, 2015 February 8, 2021

	Endowment	Current	Capital	Irrevocable Planned Gift	In Kind	Total
<b>Scholarships (\$16 MM)</b>						
FLEX	\$ -	\$ 54,350	\$ -	\$ 4,157,939	\$ -	\$ 4,212,289
Unit / Program Based	\$ 4,908,524	\$ 3,314,125	\$ -	\$ 1,288,806	\$ 5,577	\$ 9,517,031
Foundation Unrestricted	\$ -	\$ 343,478	\$ -	\$ -	\$ -	\$ 343,478
<b>Guided Pathways (\$3 MM)</b>						\$ -
Professional Development	\$ -	\$ 45,710	\$ -	\$ -	\$ -	\$ 45,710
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Financial Literacy	\$ -	\$ 49,100	\$ -	\$ -	\$ -	\$ 49,100
Technology / Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Smart Classrooms	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program	\$ -	\$ 713,361	\$ -	\$ 60,000	\$ 5,446	\$ 778,807
<b>Veteran's Resource Center (\$2 MM)</b>						\$ -
Emergency Fund	\$ -	\$ 54,255	\$ -	\$ -	\$ -	\$ 54,255
Transportation / Childcare	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Professional Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transition Boot Camp	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program	\$ 250,000	\$ 1,092,006	\$ -	\$ -	\$ 14,921	\$ 1,356,927
<b>Culinary (\$8 MM)</b>						\$ -
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Facilities	\$ -	\$ -	\$ 4,847,010	\$ 297,000	\$ -	\$ 5,144,010
Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program	\$ -	\$ 48,423	\$ -	\$ -	\$ 19,862	\$ 68,285
<b>Other (\$7MM)</b>						\$ -
Restricted	\$ 190,034	\$ 1,256,196	\$ 329,840	\$ 340,819	\$ 433,888	\$ 2,550,778
Unrestricted	\$ -	\$ 1,818,583	\$ -	\$ 949,953	\$ 96,368	\$ 2,864,904
<b>Total (\$35+ MM)</b>	<b>\$ 5,348,558</b>	<b>\$ 8,789,588</b>	<b>\$ 5,176,850</b>	<b>\$ 7,094,517</b>	<b>\$ 576,063</b>	<b>\$ 26,985,576</b>



# Dashboard



## Strategic Initiatives:

Development

Strategic Alignment

Fiduciary Responsibility

Board Relations

	Current fiscal year to-date	Prior fiscal year to-date	Prior fiscal year
<b>Fiscal year</b>	7/1/2020 - 2/8/2021	7/2/2019 - 2/8/2020	7/1/2019 - 6/30/2020
<b>Total number of donors</b>	701	1,267	1,569
<b>Number of new donors acquired</b>	180	517	597
<b>Number of new major gift donors acquired</b>	2	12	14
<b>Number of \$1,000+ donors</b>	107	132	194
<b>Number of confirmed irrevocable planned gifts</b>	0	1	5
<b>Number of confirmed revocable planned gifts</b>	0	0	0
<b>Foundation board participation*</b>	82%	80%	84%
<b>College trustee participation</b>	100%	80%	80%
<b>Executive Cabinet participation</b>	57%	80%	100%
<b>Alumni Board participation</b>	42%	36%	55%
<b>Foundation staff participation</b>	95%	88%	100%

\*excludes ex-officio members

Soft credits are considered in this report, giving each constituent credit for gifts directly from them as well as gifts from a spouse/partner, personally-owned business, individual foundation or trust, donor choice program or donor advised fund.

Major gift donor is defined as a donor with a total gift commitment of \$10,000 or more during a single fiscal year. Matching gift commitments are considered in the donor's giving total.

Gift types considered: cash, recurring gift payment, pledge, property/stock, in-kind.



# Financial Dashboard as of December 31, 2020

## Contributions/Donations Received

1973 - Present

	Year to Date	6/30/2020	6/30/2019	6/30/2018	1973 - Present Life to date
Unrestricted	\$ 266,547	\$ 578,482	\$ 586,858	\$ 644,781	
Temp. Restricted	461,357	1,967,355	1,546,038	2,096,785	
Perm. Restricted	370,718	829,171	6,582,984	1,752,797	
<b>Total</b>	<b>\$ 1,098,622</b>	<b>\$ 3,375,008</b>	<b>\$ 8,715,880</b>	<b>\$ 4,494,363</b>	<b>\$ 109,264,757</b>

	Year to Date		6/30/2020		6/30/2019		6/30/2018		1973 - Present	
	Unrestricted	Temp Restricted	Unrestricted	Temp Restricted	Unrestricted	Temp Restricted	Unrestricted	Temp Restricted	Unrestricted	Temp Restricted
Program	\$ 59,346	\$ 560,215	\$ 976,128	\$ 1,560,584	\$ 1,261,029	\$ 1,440,268	\$ 1,277,260	\$ 604,187	\$ 41,501,824	
Scholarships/Scholarship Management	6,146	799,399	17,789	1,236,826	17,622	1,174,984	8,210	960,649	14,261,910	
Capital projects-NC/STEM/Dent. Hyg./Oth.	-	-	1,625,936	-	-	-	-	603,265	15,612,790	
Boschma Farms land acquisition	-	-	-	-	2,082,091	-	444,444	-	4,306,786	
<b>Total</b>	<b>\$ 65,492</b>	<b>\$ 1,359,614</b>	<b>\$ 2,619,852</b>	<b>\$ 2,797,410</b>	<b>\$ 3,360,742</b>	<b>\$ 2,615,252</b>	<b>\$ 1,729,914</b>	<b>\$ 2,168,101</b>	<b>\$ 75,683,310</b>	

## College Support Expended

	Year to Date	6/30/2020	6/30/2019	6/30/2018	1973 - Present
Program	\$ 59,346	\$ 560,215	\$ 976,128	\$ 1,560,584	\$ 1,261,029
Scholarships/Scholarship Management	6,146	799,399	17,789	1,236,826	17,622
Capital projects-NC/STEM/Dent. Hyg./Oth.	-	-	1,625,936	-	-
Boschma Farms land acquisition	-	-	-	2,082,091	-
<b>Total</b>	<b>\$ 65,492</b>	<b>\$ 1,359,614</b>	<b>\$ 2,619,852</b>	<b>\$ 2,797,410</b>	<b>\$ 3,360,742</b>

## Scholarships

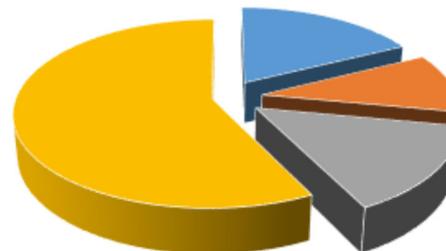
	YTD	6/30/2020	6/30/2019	6/30/2018	6/30/2017
Number of students receiving awards	569	575	561	516	421
Clark College Students (Fall excl. Running Start)	6,220	9,430	10,461	10,478	10,427

\*Cost of tuition (2020-2021).  
12 credits for 3 qtrs. = \$3,916.  
Lower division courses.  
Excludes books or addtl.  
fees such as nursing, labs,  
etc.\*

## Net Assets by Type

Unrestricted	\$ 16,329,222
Board Restricted	11,581,405
Temporarily Restricted	15,427,195
Permanently Restricted	65,773,015
<b>Net Assets</b>	<b>\$ 109,110,837</b>

Net Assets by Type

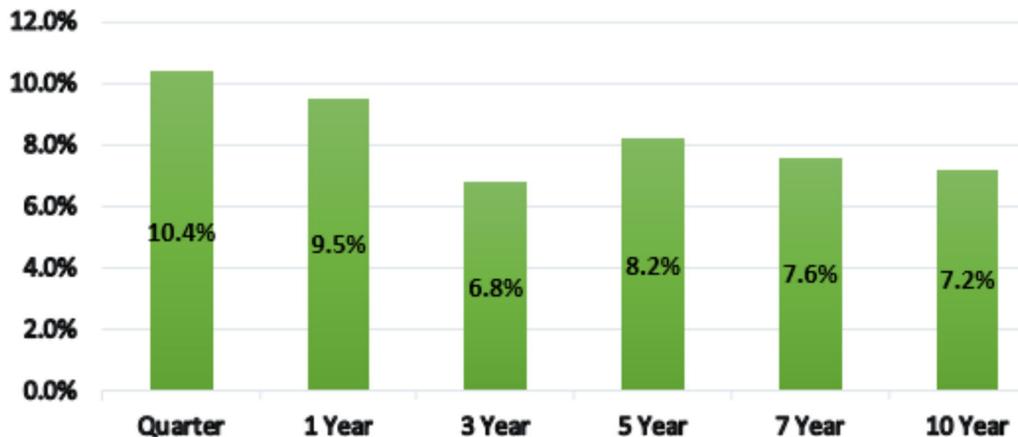


- Unrestricted
- Board Restricted
- Temporarily Restricted
- Permanently Restricted

<b>Unrestricted Net Assets</b>	<b>12/31/2020</b>	<b>6/30/2020</b>	<b>6/30/2019</b>	<b>6/30/2018</b>	<b>6/30/2017</b>
<b>Assets</b>					
Cash	\$ 262,547	\$ 318,496	\$ 81,765	\$ 32,573	\$ 533,396
Investments	6,104,882	6,896,319	6,120,908	8,103,108	7,067,349
Receivables	197,758	231,966	265,344	122,925	133,280
Prepays/Deposits/Other Assets	440,510	346,982	312,012	337,341	164,818
Land/building/equipment	10,268,947	11,471,498	12,821,759	12,728,727	12,731,837
<b>Liabilities</b>					
A/P/Other Liabilities	(945,422)	(2,829,085)	(1,086,594)	(888,502)	(422,434)
Note Payable	-	(339,700)	-	(2,082,091)	(2,481,701)
	<b>\$ 16,329,222</b>	<b>\$ 16,096,476</b>	<b>\$ 18,515,194</b>	<b>\$ 18,354,081</b>	<b>\$ 17,726,545</b>

<b>Projected Liquid Unrestricted Net Assets Available</b>	
6/30/2021	1,544,000
6/30/2022	1,704,000
6/30/2023	1,664,000
6/30/2024	1,624,000
6/30/2025	1,584,000

### Investment Pool Returns (Losses)



\*Does not include operational reserve

### Endowment

#### Distribution Details

	<b>FY 21</b>	<b>FY 20</b>	<b>FY 19</b>	<b>FY 18</b>	<b>FY 17</b>
College Program	\$ 1,364,992	\$ 1,100,044	\$ 1,522,786	\$ 1,229,465	\$ 1,187,928
Unrestricted	2,421,451	2,275,514	1,884,177	1,733,270	1,704,605
College Program Reserves	95,217	99,247	221,260	232,247	201,368
	<b>\$ 3,881,660</b>	<b>\$ 3,474,805</b>	<b>\$ 3,628,223</b>	<b>\$ 3,194,982</b>	<b>\$ 3,093,901</b>

## Clark College - Budget Status Report December 31, 2020

Sources of Funds (Revenues)	2020-21 Budget	Revenues to Date	Difference	% Budget Received
<b><u>Operating Accounts</u></b>				
State Allocation	40,081,242	14,540,690	(25,540,552)	36.3%
Tuition & ABE	15,777,200	11,105,917	(4,671,283)	70.4%
Running Start	14,467,068	5,729,858	(8,737,210)	39.6%
Planned use of prior fund balance	-	-	-	0.0%
Dedicated, matriculation, tech, cont ed	4,952,764	3,158,110	(1,794,654)	63.8%
<b>Total Operating Accounts</b>	<b>75,278,274</b>	<b>34,534,574</b>	<b>(40,743,700)</b>	<b>45.9%</b>
<b><u>Other Accounts</u></b>				
Grants	3,215,364	1,902,222	(1,313,142)	59.2%
Contracts	768,631	623,353	(145,278)	81.1%
Internal Support & Agency Funds	537,226	408,233	(128,993)	76.0%
ASCC	1,972,161	1,189,603	(782,558)	60.3%
Bookstore	4,168,159	1,164,351	(3,003,808)	27.9%
Parking	477,524	229,118	(248,406)	48.0%
Campus Food Service	-	-	0	0.0%
Auxilliary Services	2,454,838	1,177,337	(1,277,501)	48.0%
Financial Aid	23,036,478	9,663,507	(13,372,971)	41.9%
<b>Total Other Accounts</b>	<b>36,630,381</b>	<b>16,357,726</b>	<b>(20,272,655)</b>	<b>44.7%</b>
<b>Total Sources of Funds</b>	<b>111,908,655</b>	<b>50,892,300</b>	<b>(61,016,355)</b>	<b>45.5%</b>

Uses of Funds (Expenses)	2020-21 Budget	Encumbrances Expenditures to Date	Difference	% Budget Spent
<b><u>Operating Accounts</u></b>				
President	579,463	329,696	249,767	56.9%
Vice President of Diversity, Equity & Inclusion	614,238	274,035	340,203	44.6%
Vice President of Instruction	48,057,807	18,049,045	30,008,762	37.6%
Vice President of Administrative Services	9,332,445	5,375,393	3,957,052	57.6%
Vice President of Student Affairs	9,088,804	4,376,095	4,712,709	48.1%
Chief Information Officer	5,461,803	2,625,812	2,835,991	48.1%
Chief Communication Officer	805,948	390,763	415,185	48.5%
Vice President of Human Resources and Compliance	1,280,355	706,123	574,232	55.2%
Bank/CC Fees	57,411	149,075	(91,664)	0.0%
<b>Total Operating Accounts</b>	<b>75,278,274</b>	<b>32,276,036</b>	<b>43,002,238</b>	<b>42.9%</b>
<b><u>Other Accounts</u></b>				
Grants	3,215,364	1,195,485	2,019,879	37.2%
Contracts less Running Start	768,631	1,003,204	(234,573)	130.5%
Internal Support & Agency Funds	537,226	203,816	333,410	37.9%
ASCC	1,972,161	465,812	1,506,349	23.6%
Bookstore	4,168,159	1,199,288	2,968,871	28.8%
Parking	477,524	294,570	182,954	61.7%
Campus Food Service	-	42,018	(42,018)	0.0%
Auxilliary Services	2,454,838	1,011,133	1,443,705	41.2%
Financial Aid	23,036,478	12,711,814	10,324,664	55.2%
<b>Total Other Accounts</b>	<b>36,630,381</b>	<b>18,127,139</b>	<b>18,503,242</b>	<b>49.5%</b>
<b>Total Uses of Funds</b>	<b>111,908,655</b>	<b>50,403,176</b>	<b>61,505,479</b>	<b>45.0%</b>
<b>Difference - Excess (Deficiency)</b>	<b>-</b>	<b>489,124</b>		

c. Dr. Karin Edwards, Sabra Sand, Michele Cruse  
e. Cindi Olson, Nicole Rogers-Marcum, Sabra Sand, Stephanie Weldy  
Linda Tuve 1/14/2021

## Clark College - Budget Status Report January 31, 2021

Sources of Funds (Revenues)	2020-21 Budget	Revenues to Date	Difference	% Budget Received
<b><u>Operating Accounts</u></b>				
State Allocation	40,081,242	16,761,668	(23,319,574)	41.8%
Tuition & ABE	15,777,200	10,882,545	(4,894,655)	69.0%
Running Start	14,467,068	7,074,247	(7,392,821)	48.9%
Planned use of prior fund balance	-	-	-	0.0%
Dedicated, matriculation, tech, cont ed	4,952,764	3,208,015	(1,744,749)	64.8%
<b>Total Operating Accounts</b>	<b>75,278,274</b>	<b>37,926,475</b>	<b>(37,351,799)</b>	<b>50.4%</b>
<b><u>Other Accounts</u></b>				
Grants	3,215,364	1,975,345	(1,240,019)	61.4%
Contracts	768,631	744,166	(24,465)	96.8%
Internal Support & Agency Funds	537,226	447,506	(89,720)	83.3%
ASCC	1,972,161	1,252,429	(719,732)	63.5%
Bookstore	4,168,159	1,542,380	(2,625,779)	37.0%
Parking	477,524	231,689	(245,835)	48.5%
Campus Food Service	-	-	0	0.0%
Auxilliary Services	2,454,838	1,354,447	(1,100,391)	55.2%
Financial Aid	23,036,478	12,991,694	(10,044,784)	56.4%
<b>Total Other Accounts</b>	<b>36,630,381</b>	<b>20,539,655</b>	<b>(16,090,726)</b>	<b>56.1%</b>
<b>Total Sources of Funds</b>	<b>111,908,655</b>	<b>58,466,131</b>	<b>(53,442,524)</b>	<b>52.2%</b>

Uses of Funds (Expenses)	2020-21 Budget	Encumbrances Expenditures to Date	Difference	% Budget Spent
<b><u>Operating Accounts</u></b>				
President	564,498	379,601	184,897	67.2%
Vice President of Diversity, Equity & Inclusion	614,238	317,882	296,356	51.8%
Vice President of Instruction	48,057,807	21,391,221	26,666,586	44.5%
Vice President of Administrative Services	9,347,410	6,196,785	3,150,625	66.3%
Vice President of Student Affairs	9,088,804	5,093,458	3,995,346	56.0%
Chief Information Officer	5,461,803	3,175,012	2,286,791	58.1%
Chief Communication Officer	805,948	439,493	366,455	54.5%
Vice President of Human Resources and Compliance	1,280,355	788,478	491,877	61.6%
Bank/CC Fees	57,411	161,587	(104,176)	281.5%
<b>Total Operating Accounts</b>	<b>75,278,274</b>	<b>37,943,516</b>	<b>37,334,758</b>	<b>50.4%</b>
<b><u>Other Accounts</u></b>				
Grants	3,215,364	1,758,979	1,456,385	54.7%
Contracts less Running Start	768,631	1,109,900	(341,269)	144.4%
Internal Support & Agency Funds	537,226	225,683	311,543	42.0%
ASCC	1,972,161	556,849	1,415,312	28.2%
Bookstore	4,168,159	1,266,725	2,901,434	30.4%
Parking	477,524	406,134	71,390	85.1%
Campus Food Service	-	42,265	(42,265)	0.0%
Auxilliary Services	2,454,838	1,166,350	1,288,488	47.5%
Financial Aid	23,036,478	13,671,878	9,364,600	59.3%
<b>Total Other Accounts</b>	<b>36,630,381</b>	<b>20,204,763</b>	<b>16,425,618</b>	<b>55.2%</b>
<b>Total Uses of Funds</b>	<b>111,908,655</b>	<b>58,148,279</b>	<b>53,760,376</b>	<b>52.0%</b>
<b>Difference - Excess (Deficiency)</b>	<b>-</b>	<b>317,852</b>		

e. Dr. Karin Edwards, Sabra Sand, Michele Cruse  
e. Cindi Olson, Nicole Rogers-Marcum, Stephanie Weldy  
Linda Tuve 2/11/2021

**CLARK COLLEGE**  
**Cash Balances**  
as of July 1, 2020

	Cash Balance	Cash Balance (minus dedicated cash & liabilities)	Required Reserves	Prior Commitments (prior to 7/1/20)	New Commitments (2020/21)	Total Available Cash
	6/30/20	6/30/20				
<b>145/146 Grants and Contracts*</b>	2,982,532	2,262,885		39,186	200,000	<b>2,023,699</b>
<b>147 Local Capital</b>	72,039	-				-
<b>148 Dedicated Local</b>	3,792,734	-		-		-
<b>149 Operating Fee</b>	575,018	400,758				<b>400,758</b>
<b>448 Print/Copy Machine</b>	71,937	68,024				<b>68,024</b>
<b>460 Motor Pool</b>	119,441	118,744				<b>118,744</b>
<b>522 ASCC</b>	1,867,727	-				-
<b>524 Bookstore</b>	4,499,889	4,374,437		-		<b>4,374,437</b>
<b>528 Parking</b>	477,598	466,875				<b>466,875</b>
<b>569 Food Service</b>	(317,278)	(326,458)				<b>(326,458)</b>
<b>570 Other Auxiliary Enterprise</b>	798,046	460,977		36,315		<b>424,662</b>
<b>790 Payroll (clearing)</b>	(9,781)					-
<b>840 Tuition/VPA*</b>	182,539					-
<b>846 Grants - Fin Aid</b>	(616,032)					-
<b>849 Student Loans</b>	(197,038)					-
<b>850 Workstudy (off-campus)</b>	(38,649)					-
<b>860 Institutional Financial Aid Fur Reserves**</b>	527,851		7,507,507		-	<b>(7,507,507)</b>
<b>Totals</b>	<b>14,788,573</b>	<b>7,826,242</b>	<b>7,507,507</b>	<b>75,501</b>	<b>200,000</b>	<b>43,234</b>

\*Fund 145 includes the year end receivable \$1.05m

**From:** Gruhler, Sarah <[sgruhler@clark.edu](mailto:sgruhler@clark.edu)>  
**Sent:** Friday, February 12, 2021 4:49 PM  
**To:** Cruse, Michele  
**Cc:** Busha, Cathleen (Cath); Olson, Cindi  
**Subject:** Penguin Pantry BOT Information

Hello all,

Attached is a general update for the Penguin Pantry that could be included in the Board of Trustees report. Please use what you like and let me know if there is additional information that you feel would be helpful to provide.

We will have updated February information after distribution, which is Tuesday, February 23 so may be better if provided in the March report.

Here are general updates:

Distribution occurs on the last Tuesday of each month. For winter quarter this is: January 26, February 23 and March 9.

*March 9<sup>th</sup> is not the last Tuesday of the month, but is the last Tuesday of the quarter prior to finals week. So food box will be distributed at this time to help students over spring break.*

The last Penguin Pantry distribution was Tuesday, January 26. 130 students were served 3,900 pounds of food. Including student's families - a total of 432 people were served.

The Penguin Pantry continues to receive generous monthly loaf bread donations from Meineke. This is an excellent addition to the shelf-stable foods that we have procured from the Food Bank and Costco.

Insulated bags were purchased for the January distribution to hold the pre-made meals prepared by the Culinary and Baking students. Enough bags were purchased for two distributions. The hope is that students will bring the bags back each month to be sanitized and filled for the following month.

To prepare monthly food boxes and pre-made meals, it takes approximately 30 people (Student Life Staff, ASCC, Culinary/Baking faculty and students) about 80 hours. With the recent donation from IDM Cares, we will now be able to purchase bulk pallet food from Costco, and with the help of Facilities Services procure needed food items in a quarter of the time.

Please let me know if you have any questions.

Sarah

**Sarah Gruhler, M.Ed.**  
Director of Student Life  
Clark College  
Pronouns: She/Her/Hers  
[studentlife@clark.edu](mailto:studentlife@clark.edu)